

GRACE BAPTIST MINISTRY TO THE YOUNG (also known as Pioneer Christian Camp)

Rules and Objectives

1. Name

The name of the organisation is Grace Baptist Ministry to the Young (also known as Pioneer Christian Camp)

2. Objects

The objects of the organisation are to

- uphold and promote the Doctrinal Basis of the Association of Grace Baptist Churches (SE)
- to teach, through the Holy Scripture the knowledge of our Lord and Saviour Jesus Christ
- to support and encourage the work of extending Christ's kingdom amongst children and young people by such means as shall commend themselves (including arranging camps), subject to their being fully in accordance with the principles revealed in the Holy Scriptures

3. Powers

The organisation has the following powers, which may be exercised only in promoting the Objects

- to raise funds (but not by means of taxable trading)
- to acquire or hire property suitable for camping activities
- to set aside funds for special purposes or as reserves against future expenditure
- to deposit or invest funds in any lawful and ethical manner
- to delegate the management of investments to the Committee but only on terms that every transaction is reported promptly to the Committee
- the performance of investments is reviewed regularly by the Committee
- the Committee are entitled to cancel the delegation arrangement at any time
- the investment policy and the delegation arrangement are reviewed at least once a year by the Committee
- to insure the organisation's property against any foreseeable risk and take out other insurance policies to protect the organisation where required
- subject to the prior consent of the Charity Commission to insure members of the Committee against the costs of a successful defence to a criminal prosecution brought against them as charity trustees or against personal liability incurred in respect of any act or omission which is or is alleged to be a breach of trust or breach of duty (unless the member concerned knew that, or was reckless whether, the act or omission was a breach of trust or breach of duty)
- to do anything else within the law that promotes or helps to promote the Objects.
- the Committee have the following powers in the administration of the organisation's activities:
 - to delegate any of their functions to sub-committees consisting of three or more persons appointed by them (but at least two members of every such sub-committee must be Committee members and all proceedings of sub-committees must be reported promptly to the Committee)

4. The Committee

- The members of Committee are charity trustees of Pioneer Christian Camp and its property and funds
- The Committee when complete consists of
 - up to 10 elected believers elected in accordance with policies and procedures as may be adopted from time to time; and in addition,
 - the Chairman, Secretary, and Treasurer, who themselves have been elected in accordance with policies and procedures as may be adopted from time to time

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- Up to 3 persons, who shall not be trustees or have any voting rights, may be co-opted by and on to the Committee as and when required
- Election to Committee is open to any individual who is a member of a bible believing church and has been approved for election by that church.
- The election of Committee members is by a show of hands
- No person shall be an elected member unless the number of votes he or she receives equals or exceeds the number that is 50% of those present at the meeting at which the election takes place.
- Appointment of the Chairman, Secretary and Treasurer shall be for a term of three years.
- Committee members shall (if otherwise qualified) be eligible for re-election or re-appointment after a period of 3 years.
- Every Committee member must sign a declaration of willingness to act as a charity trustee of the organisation at the beginning of their term of service and will not be eligible to vote at any meeting of the Committee until they have done so.
- The Committee may dismiss any officer on a vote of no confidence, subject to a majority vote of 75%.
- A Committee member automatically ceases to be a member of the Committee if he or she:
 - is disqualified under the Charities 2011 Act from acting as a charity trustee
 - is incapable, whether mentally or physically, of managing his or her own affairs
 - is absent from three consecutive meetings of the Committee unless his or her attendance has been waived by the Committee
 - resigns by written notice to the Committee (but only if at least two Committee members will remain in office)
 - is removed by a resolution passed by all the other members of the Committee after inviting the views of the Committee member concerned and considering the matter in the light of such views
 - ceases to have the approval of his or her church
- A retiring Committee member is entitled to indemnity from the continuing Committee members at the expense of PCC (but not at their personal expense) in respect of any liabilities incurred while he or she held office
- A technical defect in the appointment of a Committee member of which the Committee are unaware at the time does not invalidate decisions taken at a meeting.

5. The Chairman

- The Chairman shall be any member of Committee
 - of two or more years standing unless in exceptional circumstances where approved by the Committee.
 - who is approved by his or her church to stand for election and who receives a simple majority of the Committee (whether by a vote taken in the course of a Committee meeting, by ballot, or by a combination of such means)
- The Chairman's tenure of office shall be coterminous with his or her Committee membership. The retiring Chairman shall (if otherwise qualified) be eligible for re-election or re-appointment after a period of 3 years.

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6. Committee Meetings

- The Committee must hold at least 3 meetings each year.
- A quorum at a Committee meeting is one half of the members of the Committee or the number nearest to one half of the actual membership of the Committee, whichever is the lesser.
- The Chairman or (if the Chairman is unable or unwilling to do so) some other member of the Committee chosen by the members presides at each Committee meeting.
- Every issue may be determined by a simple majority of the votes cast at a Committee meeting.
- Except for the Chairman of the meeting, who has a second or casting vote, every Committee member has one vote on each issue.
- If necessary, a meeting of the Committee may be held by suitable electronic means in which all the participants communicate with all the other participants provided that the need for, and means of, such a meeting is agreed by the members of the Committee and the outcome of the meeting is duly minuted.

8. Property and Funds

- The property and funds of PCC must be used only for promoting the Objects and do not belong to the members of the Committee.
- No Committee member may receive any payment of money or other material benefit (whether direct or indirect) from PCC except
 - reimbursement of reasonable out-of-pocket expenses (including travel costs) actually incurred in the administration of PCC
 - an indemnity in respect of any liabilities properly incurred in the running of PCC (including the costs of a successful defence to criminal proceedings)
 - in exceptional cases, other payments or material benefits (but only with the prior written approval of the Committee).

9. Conflicts of Interest

- Whenever a Committee member has a personal interest in a matter to be discussed at a Committee meeting, the Committee member or officer must:
 - declare an interest before discussion begins on the matter
 - withdraw from that part of the meeting unless expressly invited to remain in order to provide information
 - not be counted in the quorum for that part of the meeting
 - withdraw during the vote and have no vote on the matter.

10. Records and Accounts

- The Committee must comply with the requirements of the Charities Act 2011 as to the keeping of financial records, the audit or independent examination of accounts and the preparation and transmission to the Commission of
 - annual reports
 - annual returns
 - annual statements of account.

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- The Committee must keep proper records of
 - all proceedings at Committee meetings
 - all reports of sub-committees
 - all professional advice obtained
- A copy of the latest available Annual Report and Statement of Account must be supplied to anyone who makes a written request, for which a small charge may be requested in accordance with the Charities Act 2011.

Agreed by the Committee at a meeting held on 4th May 2023

Signed



Chairman

Dated 4th May 2023