

GRACE BAPTIST MINISTRY TO THE YOUNG
(also known as Pioneer Christian Camp)

PRIVACY NOTICE

Pioneer Christian Camp (formerly known as Grace Baptist Ministry to the Young) is a Registered Charity registered in England and Wales under Charity No. 250756.

Registered Office is 20 Croftside, Vigo Village, Meopham, Kent DA13 0SH

Data Protection Officer: Gillian Hollman

Email: (pioneercampsecretary@gmail.com) **Tel.** 01732 674530 or 07746 592915

We understand that your privacy is important to you and that you care about how your personal data is used. This Privacy Notice explains how we use your personal data: how it is collected, how it is held, and how it is processed. It also explains your rights under the law relating to your personal data.

Personal data is any information about you that enables you to be identified. Personal data covers obvious information such as your name and contact details, but can also cover less obvious information such as identification numbers, electronic location data, and other online identifiers. If we hold personal data, it will have been shared with us directly by yourselves or by the church of which you are a part. We are committed to ensuring that any personal data will be dealt with in line with Data Protection legislation. In particular

- We legally hold and process this data because
 - It is necessary for the performance of our charitable objects in providing a Christian holiday for young people;
 - It is necessary for compliance with any legal obligation to provide information to statutory authorities if and when requested to do so;
 - It is necessary for the legitimate interests of the organisation as data controller
- Data will be stored securely and any breaches will be dealt with in accordance with the latest guidance from the Information Commissioner's Office (ICO)
- Data will be retained according to best practice for the different categories of data held.

Under the General Data Protection Regulation (EU Regulation 2016/679) (the "GDPR") you have the following rights:

- To be informed about our collection and use of your personal data
- The right to access the personal data we hold about you
- The right to have your personal data amended if it is found to be inaccurate or incomplete
- The right to be forgotten i.e the right to ask us to delete or otherwise dispose of any of the personal data held by us
- The right to restrict the processing of your personal data
- The right to object to us using your personal data for a particular purpose or purposes
- The right to data portability

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What personal data do we collect?

Names	Date of birth
Gender	Address and or Address History
Primary Identity Document Details	Trusted government document details
Nationality	Email address
Telephone number	Payment information
NI Number	Information from the Disclosure & Barring Service
Financial Information	Marital Status
Health Information	

Under the GDPR we must always have a lawful basis for using personal data and this includes:

- Communicating with you (by email, telephone or post)
- Supplying you with information

We will always work to fully protect your rights and comply with our obligations under the GDPR and the Privacy and Electronic Communications (EC Directive) Regulations 2003, and you will always have the opportunity to opt out.

We will not keep your personal data for any longer than is necessary for the reason for which it was first collected. Applicant Personal Data will be retained for 24 months following the last camp attended. We will only store or transfer your data within the UK which means it will be fully protected under the GDPR.

For Safeguarding purposes, we may be legally required to share certain personal data, which might include yours, with statutory authorities.

You have a right to access any information we may hold about you. Any requests to access this information should be made in writing to the Data Protection Officer via email or post to the address shown on page 1. We will aim to respond to your request within thirty days and, in any case, not more than one month of receiving it.

You have the right to complain to the ICO about our use of your personal data.

For further information about our use of your personal data please contact the Data Protection Officer using the details on page 1.

We may change this Privacy Notice from time to time. This may be necessary, for example, if the law changes, or if we change our business in a way that affects personal data protection. Any changes will be made available on our website.



Chairman

04/05/2023